

No.: 382/BC-CHP

*Hai Phong, 24 January, 2025*

**CORPORATE GOVERNANCE REPORT**

*(FOR 2024)*

Respectfully to:

- State Securities Commission
- Hanoi Stock Exchange

Name of the listed company name: Port of Hai Phong Joint Stock Company

Head office address: No. 8A Tran Phu, Gia Vien ward, Ngo Quyen district, Hai Phong city

Phone: 0225.3859945

- Fax: 0225.3652192

Email: [haiphongport@haiphongport.com.vn](mailto:haiphongport@haiphongport.com.vn)

Charter capital: VND 3,269,600,000,000 (Three thousand two hundred sixty nine billion, six hundred million VND).

Stock code: PHP

Governance model: General Meeting of Shareholders, Board of Management, Board of Supervisors and General Director

Regarding the implementation of internal audit functions: The Internal Audit Department was established on June 28, 2021 and officially operated from July 1, 2021.

**I. Activities of the General Meeting of Shareholders**

Information on meetings and Resolutions/Decisions of the General Meeting of Shareholders:

No.	Resolution/Decision Number	Date	Contents
1	Resolution No. 01/2024/NQ-DHDCD	April 15, 2024	<ul style="list-style-type: none"><li>- Report of the Board of Management and Executive Board on the 2023 business results, the implementation of key tasks for the 2019-2024 term and the 2024 business plan, development strategy for the 2024-2029 term;</li><li>- Report on the activities of independent members of the Board of Management and assessment of the activities of the Board of Management in 2023;</li><li>- Audited financial statements for 2023;</li></ul>

			<ul style="list-style-type: none"> <li>- Distribution of after-tax profits and dividend payment in 2023;</li> <li>- Salary and remuneration fund implemented in 2023 and plan for 2024 of the Board of Management and Board of Supervisors;</li> <li>- Modify and supplement detailed content of business lines;</li> <li>- Progress of completing the management and operation plan for Wharfs No. 4 and No. 5, container yard of Chua Ve Terminal and other costs allocated to the equipment package;</li> <li>- Progress and related work to prepare for the relocation of Hoang Dieu Port;</li> <li>- Commence the "Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city" in 2023 and implementation plan in 2024;</li> <li>- Policy on leasing and operating seaport infrastructure formed from the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city and other assets of Port of Hai Phong;</li> <li>- Report of the Board of Supervisors;</li> <li>- Criteria for selecting an auditing unit and agreeing to assign the Company's Board of Management to select one of the following auditing units to audit and review the 2024 Financial Statements;</li> <li>- Elect members of the Board of Management and members of the Supervisory Board for the term of 2024-2029;</li> </ul>
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## II. Board of Management

### 1. Information about members of Board of Management

No.	Board Member	Position	Start/End Date as an Independent Board Member	
			Appointment Date	Dismissal Date
<b>Before April 15, 2024</b>				
1	Pham Hong Minh	Chairman of the Board	June 26, 2019	
2	Nguyen Tuong Anh	Board Member, General Director	June 26, 2019	
3	Nguyen Van Dung	Board Member	June 29, 2018 June 29, 2023	April 15, 2024
4	Luong Dinh Minh	Board Member	June 26, 2019	April 15, 2024
5	Do Thi Thanh Thuy	Board Member	June 29, 2018 June 29, 2023	April 15, 2024
6	Dinh Van Thach	Independent Member of Board of Management	April 29, 2021	April 15, 2024
7	Nguyen Canh Binh	Independent Member of Board of Management	April 28, 2022	April 15, 2024
<b>From April 15, 2024</b>				

1	Pham Hong Minh	Chairman of the Board	April 15, 2024	
2	Nguyen Tuong Anh	Board Member, General Director	April 15, 2024	
3	Trinh Thi Ngoc Bien	Board Member	April 15, 2024	
4	Nguyen Thi Yen	Board Member	April 15, 2024	
5	Le Dong	Board Member	April 15, 2024	
6	Vu Duc Bien	Independent Member of Board of Management	April 15, 2024	
7	Do Vu Linh	Independent Member of Board of Management	April 15, 2024	

## 2. Meetings of Board of Management

No.	Board Member	Number of Board of Management meetings attended	Meeting attendance rate	Reason for not attending the meeting
<b>Before April 15, 2024</b>				
1	Pham Hong Minh	2/2	100%	
2	Nguyen Tuong Anh	2/2	100%	
3	Nguyen Van Dung	2/2	100%	
4	Luong Dinh Minh	2/2	100%	
5	Do Thi Thanh Thuy	2/2	100%	
6	Dinh Van Thach	2/2	100%	
7	Nguyen Canh Binh	1/2	50%	On business trip
<b>From April 15, 2024</b>				
1	Pham Hong Minh	5/5	100%	
2	Nguyen Tuong Anh	5/5	100%	
3	Trinh Thi Ngoc Bien	5/5	100%	
4	Nguyen Thi Yen	4/5	80%	Absent due to health condition
5	Le Dong	5/5	100%	
6	Vu Duc Bien	4/5	80%	On business trip
7	Do Vu Linh	4/5	80%	On business trip

## 3. Supervisory activities of the Board of Management over the Executive Board

The Board of Management of Port of Hai Phong Joint Stock Company (the Company) regularly informs the General Director of the Company of the Resolutions and contents of the Board of Management meetings. In 2024, the Board of Management issued a total of 214 Resolutions, addressing matters related to business operations, investment work, organizational human resources and business innovation to implement the plan assigned by the General Meeting of Shareholders and direct the General Director to implement the Resolutions in accordance with the provisions of law and the Company's Charter.

The Board of Management regularly checks the implementation of the Resolution and issues authorized by the Board of Management to the General Director, and requests the General Director to periodically and ad hoc report on the results achieved as well as the

difficulties encountered.

In accordance with the Company's regulations and at the request of the Executive Board, the Board of Management participates in the Executive Board's meetings to grasp information, engage in direct discussions, and collaborate to resolve challenges in the Company's operational activities.

#### 4. Activities of subcommittees under the Board of Management

Currently, the Company's Board of Management has an assisting subcommittee, the Hai Phong Port Development Research Subcommittee (the Subcommittee). In 2024, the Subcommittee supported the Board of Management in overseeing and directing the implementation of the investment projects for Lach Huyen Berths 3 and 4, as well as the relocation project for Hoang Dieu Port, ensuring the progress was maintained as required.

#### 5. Resolutions of the Board of Management

No.	Number of documents	Date signed	Content	Passage Rate
<b>Before April 15, 2024</b>				
1	01/NQ-CHP	01/02/2024	Signing contracts between Port of Hai Phong Joint Stock Company and member companies and joint stock companies with contributed capital in 2024	100%
2	02/NQ-CHP	04/01/2024	Signing of a warehouse lease contract at Tan Vu Terminal	100%
3	03/NQ-CHP	04/01/2024	Approval of the policy to upgrade PLCEM Software	100%
4	04/NQ-CHP	04/01/2024	Signing the 2024 contract between Port of Hai Phong Joint Stock Company and its subsidiaries and companies with capital contributions from Vietnam Maritime Corporation	100%
5	05/NQ-CHP	05/01/2024	Approving the detailed adjustment of the storm-proof anchor design for STS cranes on Container Terminals No. 3 and No. 4 - Maritime Works category - EC Package - Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.42%
6	06/NQ-CHP	12/01/2024	Personnel matters at Hai Phong Port Technical Services One Member Co., Ltd.	100%
7	07/NQ-CHP	22/01/2024	Signing a contract to provide cargo handling services in 2024 between	100%

			Port of Hai Phong Joint Stock Company and VIMC Hai Phong Warehouse Company	
8	08/NQ-CHP	22/01/2024	Request for opinions of the General Meeting of Shareholders of Port of Hai Phong Joint Stock Company in written form in 2024	100%
9	09/NQ-CHP	22/01/2024	Personnel matters at Port of Hai Phong Technical Training One Member Co., Ltd.	100%
10	10/NQ-CHP	01/26/2024	2023 Financial Report of Port of Hai Phong Joint Stock Company	100%
11	11/NQ-CHP	29/01/2024	On approving the content and publishing the 2023 Governance Report of Port of Hai Phong Joint Stock Company	100%
12	12/NQ-CHP	29/01/2024	On signing the principle contract for providing medical services in 2024	100%
13	13/NQ-CHP	02/02/2024	On signing a contract for providing loading, unloading, delivery and container repair services in 2024 between Port of Hai Phong Joint Stock Company and Hoang Dieu Port One Member Co., Ltd.	100%
14	14/NQ-CHP	02/02/2024	On approving the Plan for training, professional development, and training of labor resources to serve the relocation of Hoang Dieu Port, the project in Lach Huyen for employees of Port of Hai Phong Joint Stock Company in 2024	100%
15	15/NQ-CHP	05/02/2024	On approving the provisional business plan for the first quarter of 2024	100%
16	16/NQ-CHP	05/02/2024	Regarding the approval of the design documents, construction drawings and adjusted and supplemented estimates for the project "Dredging and maintenance of the water area in front of Berths 1 and 2 - Tan Vu Terminal"	100%
17	17/NQ-CHP	06/02/2024	Regarding the 2023 Operational Report and 2024 Internal Audit Plan of the Internal Audit Department - Port of Hai Phong Joint Stock Company	100%

18	18/NQ-CHP	06/02/2024	Regarding the approval of the contractor selection results and the draft contract for the procurement of two 45T Reachstacker forklifts under the Project of purchasing 02 container forklifts at Tan Vu Terminal	100%
19	19/NQ-CHP	February 15, 2024	On receiving and assigning tasks to officers of Vietnam Maritime Corporation - JSC	100%
20	20/NQ-CHP	February 15, 2024	Regarding the plan to organize the 2024 Annual General Meeting of Shareholders of Port of Hai Phong Joint Stock Company	100%
21	21/NQ-CHP	February 19, 2024	On approving the implementation plan of the project "Dredging and maintenance of water area in front of wharfs 3, 4, 5 - Tan Vu Port Branch"	85.71%
22	22/NQ-CHP	February 19, 2024	On the establishment of the Organizing Committee to assist the 2024 Annual General Meeting of Shareholders	100%
23	23/NQ-CHP	February 20, 2024	On approving the investment policy of the Construction Investment Project "RTG Block CF, DF Track - Tan Vu Terminal"	85.71%
24	24/NQ-CHP	February 22, 2024	Regarding the establishment of an Appraisal Team for the item of repairing the joint between the water beam (boom beam) and the shore beam of the QC11 gantry crane at Tan Vu Terminal	85.71%
25	25/NQ-CHP	February 28, 2024	On the announcement of the audited 2023 Financial Statements of Port of Hai Phong Joint Stock Company	100%
26	26/NQ-CHP	February 29, 2024	Regarding the document requesting for opinions of the General Meeting of Shareholders of Port of Hai Phong Joint Stock Company in written form in 2024	100%
27	27/NQ-CHP	February 29, 2024	Regarding the contractor selection process for the remaining packages of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
28	28/NQ-CHP	03/04/2024	On approving the plan to practice thrift and combat waste in 2024 of	100%

			Port of Hai Phong Joint Stock Company	
29	29/NQ-CHP	06/03/2024	Regarding the change of plan to seek approval from the General Meeting of Shareholders Port of Hai Phong Joint Stock Company in writing in 2024	100%
30	30/NQ-CHP	11/3/2024	On the establishment of the Internal Audit Team at Tan Vu Terminal - Port of Hai Phong Joint Stock Company	100%
31	31/NQ-CHP	March 14, 2024	On the organization of the 2024 Annual General Meeting of Shareholders	100%
32	32/NQ-CHP	March 15, 2024	On approving the content and publishing the 2023 Annual Report of Port of Hai Phong Joint Stock Company	100%
33	33/NQ-CHP	March 15, 2024	On approving the policy of providing additional equipment and software to enhance the backup and incident response capabilities of the software system at the Company	85.71%
34	34/NQ-CHP	March 15, 2024	On the establishment of the Appraisal Team for periodic repair works of ships HC43, HC44, and HC45	85.71%
35	35/NQ-CHP	March 18, 2024	The meeting of the Board of Management of the Company on March 18, 2024, includes the following contents: - Business results in the first two months of 2024, estimated business plan for the first quarter of 2024; market situation and specific solutions to increase the Company's competitiveness. - Contents related to compensation plan for site clearance and relocation of Hoang Dieu Port. - Contents of documents for the 2024 Annual General Meeting of Shareholders.	100%
36	36/NQ-CHP	March 19, 2024	On the approval of the results of the offering and the sale contract of the pile head lot after cutting under the EC Package (lot number 1) of the the Investment and Construction Project of Container Berths No. 3	100%

			and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
37	37/NQ-CHP	March 20, 2024	Regarding the signing of the 2024 contract between Port of Hai Phong Joint Stock Company and HPH Logistics Joint Stock Company	100%
38	38/NQ-CHP	March 26, 2024	On signing the Transportation Service Contract and Container Handling Cooperation Contract in 2024 between Port of Hai Phong Joint Stock Company and HPH Logistics Joint Stock Company	100%
39	39/NQ-CHP	March 26, 2024	On approval of plan, estimate and form of selecting repair unit for the item Repairing joint between water beam (boom beam) and shore beam of QC11 gantry crane at Tan Vu Terminal	85.71%
40	40/NQ-CHP	March 29, 2024	On approving the 2024 BSC-KPI targets of Port of Hai Phong Joint Stock Company	100%
41	41/NQ-CHP	April 1, 2024	On the policy of transferring investment capital at Saigon Port Logistics Joint Stock Company	100%
42	42/NQ-CHP	April 8, 2024	On the policy of reappointing the Deputy General Director of Dinh Vu Port Investment and Development Joint Stock Company	100%
43	43/NQ-CHP	April 8, 2024	Regarding the approval of estimates, the process of selecting repair units and the bidding documents for periodic repairs of ships HC43, HC44, and HC45	85.71%
44	44/NQ-CHP	11/4/2024	On reappointment of Deputy General Director of Dinh Vu Port Investment and Development Joint Stock Company	100%
45	45/NQ-CHP	12/4/2024	Meeting of the Board of Management of the Company on April 12, 2024, including the following contents: - Business results in the first quarter of 2024, Business plan in the second quarter of 2024 - Contents of the 2024 Shareholders' Meeting - Announcement of Financial Report for the first quarter of	100%



			2024	
46	46/NQ-CHP	12/4/2024	On personnel work at Port of Hai Phong Joint Stock Company	100%
47	50/NQ-CHP	12/4/2024	On approval of the Outline, consulting cost estimate; Bidding package estimate; Implementation plan and contractor selection results; Re-evaluation of the project's investment efficiency of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.43%
48	51/NQ-CHP	12/4/2024	On approving the Regulations on implementing grassroots democracy at the workplace of Port of Hai Phong Joint Stock Company	85.71%
49	52/NQ-CHP	12/4/2024	On amending and promulgating the Regulation on transferring shares and capital contributions of Port of Hai Phong Joint Stock Company at other enterprises	100%
50	54/NQ-CHP	12/4/2024	On the assessment of the implementation of BSC-KPI indicators in 2023 by the representatives of Port of Hai Phong's capital at enterprises with contributed capital	57.14%
<b>From April 15, 2024</b>				
51	01/NQ-CHP	April 15, 2024	The first meeting of the Board of Management of Port of Hai Phong Joint Stock Company for the 2024 - 2029 term	100%
52	02/NQ-CHP	April 15, 2024	On personnel work at Port of Hai Phong Joint Stock Company	100%
53	03/NQ-CHP	April 22, 2024	On personnel work at Hai Phong Port Services Development Investment Joint Stock Company	100%
54	04/NQ-CHP	April 22, 2024	About the process of receiving documents and consulting the Board of Management	100%
55	06/NQ-CHP	April 24, 2024	Regarding the re-evaluation of the investment efficiency of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%

56	08/NQ-CHP	05/02/2024	On approving the results of selecting the repair unit for the item Repairing the joint between the water beam (boom beam) and the shore beam of the QC11 gantry crane at Tan Vu Terminal	100%
57	09/NQ-CHP	05/03/2024	Regarding the signing of a contract for the supply of fresh water for daily use between Port of Hai Phong and Hoang Dieu Port One Member Co., Ltd., Hai Phong Port Tug and Transport Joint Stock Company	100%
58	10/NQ-CHP	05/06/2024	On signing the principle Contract between Port of Hai Phong Joint Stock Company and Hai Phong Port Technical Training One Member Co., Ltd.	100%
59	11/NQ-CHP	05/06/2024	On signing the Container Repair Contract in 2024 between Port of Hai Phong Joint Stock Company and HPH Logistics Joint Stock Company	100%
60	12/NQ-CHP	05/06/2024	<p>The meeting of the Board of Management of the Company on May 3, 2024, includes the following contents:</p> <ul style="list-style-type: none"> <li>- Expected business results for April 2024, the first 4 months of 2024 and business plan for May 2024;</li> <li>- Applying information technology in office administration activities, receiving, processing documents/tasks, managing, monitoring and evaluating work;</li> <li>- Policy and plan to contribute capital with SITC Logistics Company Limited (HK) and SITC</li> <li>- Dinh Vu Logistics Company Limited to establish a joint venture company to conduct business in warehousing and logistics services in Cat Hai district, Hai Phong city;</li> <li>- Assign tasks to members of the Board of Management who are representatives of VIMC's capital to implement the conclusion notice No. 247/TB-HHVN dated April 25, 2024 of VIMC;</li> </ul>	100%

			- Staff work at Port of Hai Phong; - Recruitment of additional labor on an ad hoc basis;	
61	13/NQ-CHP	05/08/2024	On the establishment of Appraisal Teams	100%
62	14/NQ-CHP	5/13/2024	On the policy of reappointing the Chief Accountant of Hai Phong Port Medical Center One Member Co., Ltd.	100%
63	15/NQ-CHP	5/14/2024	On approving the 2024 production and business plan	100%
64	16/NQ-CHP	5/14/2024	About personnel work at HPH Logistics Joint Stock Company	100%
65	17/NQ-CHP	5/15/2024	On the approval of the Bidding Package Estimate, Implementation Plan and Request Document for the Item: Procurement of TOS software and applications under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
66	18/NQ-CHP	5/15/2024	On approval of the policy of reducing charter capital of Hoang Dieu Port One Member Co., Ltd. to move 04 Tukan cranes to Port of Hai Phong Joint Stock Company	100%
67	19/NQ-CHP	5/17/2024	On the establishment of Internal Audit Team at Business Department - Port of Hai Phong Joint Stock Company	100%
68	20/NQ-CHP	5/20/2024	On the establishment of an Expert Group to study the application of the Shared Service Center (SSC) and Center for Operational Excellence (CoE) models at Port of Hai Phong Joint Stock Company	100%
69	21/NQ-CHP	5/22/2024	On approving the Task, consulting cost estimate; Bidding package estimate and Consulting implementation plan for procedures to announce the opening of the port for the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at	100%

			Lach Huyen Port Area), Hai Phong city	
70	22/NQ-CHP	5/22/2024	Regarding the rental of TCM forklift with lifting capacity of 25 tons (E102) between Port of Hai Phong Joint Stock Company and Hoang Dieu Port One Member Co., Ltd.	100%
71	23/NQ-CHP	5/22/2024	Regarding the signing of the Forklift Rental Contract in 2024 between Port of Hai Phong Joint Stock Company and HPH Logistics Joint Stock Company	100%
72	24/NQ-CHP	5/22/2024	On the approval of the Bidding Package Estimate, Implementation Plan, Shortlist and Request for Proposals for the Item: Procurement of goods, equipment, internal database software and construction of information technology infrastructure under the the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
73	25/NQ-CHP	5/24/2024	On the distribution of after-tax profits in 2023	100%
74	26/NQ-CHP	5/27/2024	Regarding the establishment of a Working Group for the operation of container berths No. 03 and No. 04 in the Lach Huyen area.	100%
75	27/NQ-CHP	5/28/2024	Regarding dividend payment in 2023	100%
76	28/NQ-CHP	5/30/2024	On promulgating the Financial Management Regulations of Port of Hai Phong Joint Stock Company	100%
77	29/NQ-CHP	06/05/2024	On the signing of the 2024 Cooperation Contract between Port of Hai Phong Joint Stock Company and Dinh Vu Port Investment and Development Joint Stock Company	100%
78	30/NQ-CHP	06/05/2024	On the establishment of an Appraisal Team to select an Auditing Unit for the Semi-Annual Financial Report and the 2024 Financial Report of Port of Hai Phong Joint Stock Company	57.14%

79	31/NQ-CHP	06/05/2024	Regarding the policy of appointing Deputy Director of Tan Vu Terminal	100%
80	32/NQ-CHP	06/05/2024	On approval of investment capital settlement for completed project of investment project for server system and backup data storage equipment	100%
81	33/NQ-CHP	06/06/2024	On personnel work at Hai Phong Port Medical Center One Member Co., Ltd.	100%
82	34/NQ-CHP	6/10/2024	On the signing of the cooperation contract in 2024 between Port of Hai Phong Joint Stock Company and VIMC Dinh Vu Port Joint Stock Company	100%
83	35/NQ-CHP	6/12/2024	On amending and supplementing the Regulations on supporting employees who retire early and terminate their labor contracts at Port of Hai Phong Joint Stock Company	100%
84	36/NQ-CHP	June 17, 2024	On approving the 2024 BSC-KPI targets assigned to the Representative of the capital portion of Port of Hai Phong Joint Stock Company at enterprises with controlling capital contribution	100%
85	37/NQ-CHP	June 21, 2024	On approving the audit cost estimate and implementation plan for selecting an audit unit for the Semi-annual Financial Statements and 2024 Financial Statements of Port of Hai Phong Joint Stock Company	100%
86	38/NQ-CHP	June 21, 2024	On supplementing the process of selecting contractors for the remaining packages of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
87	39/NQ-CHP	June 24, 2024	Regarding the approval of the investment policy "Additional installation of emergency warning transmission equipment from the automatic fire alarm system at Headquarters at 8A, Repair Center and Tan Vu, Chua Ve Terminal to	100%

			the Data Management Center of the Fire Prevention and Rescue Police Department of Hai Phong City Police, including operational services for 12 months "	
88	40/NQ-CHP	June 27, 2024	On approving the Contractor Selection Results to audit the Semi-annual Financial Statements and 2024 Financial Statements of Port of Hai Phong Joint Stock Company"	100%
89	41/NQ-CHP	June 28, 2024	On approving contractor selection results and contract content of Package TB06: Procurement of Software and Container Management and Operations Applications (TOS) under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
90	42/NQ-CHP	June 28, 2024	Adjustment of Security Type Information	100%
91	43/NQ-CHP	June 28, 2024	On approving the results of contractor selection for Package TV33: Supervision consultancy for Package TB06 under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
92	44/NQ-CHP	June 28, 2024	On approving the results of contractor selection for Package TV35: Supervision Consultancy for Package PC under under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
93	45/NQ-CHP	June 28, 2024	Regarding the approval of construction drawing design and estimate (construction design implemented after basic design) Items: Remaining construction items (Except for EC package) and office furniture items; Power supply system of the Investment and	100%

			Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
94	46/NQ-CHP	June 28, 2024	On amending and supplementing the "Table of delegation of authority between the Board of Management and the General Director" at Port of Hai Phong Joint Stock Company	85.71%
95	47/NQ-CHP	04/07/2024	Regarding the appointment of Deputy Director of Tan Vu Terminal	100%
96	48/NQ-CHP	07/08/2024	Policy on Re-Appointment of Staff	100%
97	50/NQ-CHP	10/7/2024	Regarding the establishment of the Verification Team for Project Finalization of purchasing 02 container forklifts at Tan Vu Terminal	100%
98	51/NQ-CHP	10/7/2024	Regarding the change of CFS warehouse function at Tan Vu Terminal	100%
99	52/NQ-CHP	11/7/2024	On approving the investment policy for installing monitoring equipment to serve the reception of ships with a tonnage larger than the design at Chua Ve Terminal and Tan Vu Terminal	100%
100	54/NQ-CHP	12/7/2024	On approval of construction drawing design and estimates of category: Fire Prevention and Fighting System of Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
101	55/NQ-CHP	12/7/2024	On the approval of the results of the evaluation of the proposal for consultation of Package XL02: Construction and installation of internal road and yard works, operator's house, worker's rest house, workshop and workshop crane, gate and fence, fire protection system and infrastructure and auxiliary items of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%

102	56/NQ-CHP	12/7/2024	On approving the Task, consulting cost estimate; Bidding package estimate and Consulting implementation plan for preparing dossiers for environmental licensing - phase 1 of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
103	57/NQ-CHP	7/15/2024	Regarding the approval of the construction contract for Package XL02: Construction and installation of internal road and yard works, operating house, workers' rest house, workshop and workshop crane, fence gate, fire protection system and infrastructure and auxiliary items of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
104	58/NQ-CHP	7/19/2024	On approving the results of contractor selection and contract content "Package TV38: Consulting on procedures for announcing the opening of ports" under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.42%
105	59/NQ-CHP	7/19/2024	On approving the results of reviewing and supplementing the planning of management leadership positions for the 2021-2026 and 2026-2031 periods at branches and party committees under the Port of Hai Phong Party Committee.	100%
106	60/NQ-CHP	7/22/2024	On the establishment of Internal Audit Team at the Company Office - Port of Hai Phong Joint Stock Company	85.71%
107	61/NQ-CHP	7/22/2024	On the policy of transferring investment capital at VIMC Logistics Joint Stock Company	85.71%
108	62/NQ-CHP	7/23/2024	On approving the policy and plan for contributing capital to	71.42%



			establish a joint venture company to operate Warehouse and logistics business in Cat Hai district, Hai Phong city	
109	63/NQ-CHP	7/23/2024	Regarding the announcement of the 2nd Quarter 2024 Financial Report of Port of Hai Phong Joint Stock Company	100%
110	64/NQ-CHP	7/24/2024	On approving the Task, cost estimate for consulting; Package estimate and Implementation plan for Environmental monitoring and supervision during the construction phase - phase 2 of the the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
111	65/NQ-CHP	7/26/2024	On approving the results of contractor selection and contract content of PC Package: Procurement of goods, equipment, internal database software and construction of information technology infrastructure under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
112	66/NQ-CHP	7/29/2024	Regarding the extension of the term of office for the Representative of the capital of Port of Hai Phong Joint Stock Company at Hai Phong Maritime Investment and Trading Joint Stock Company	100%
113	67 /NQ-CHP	7/29/2024	2024 Management Report of Port of Hai Phong Joint Stock Company	100%
114	68/NQ-CHP	7/31/2024	Regarding the extension of the term of office for the Representative of the capital of Port of Hai Phong Joint Stock Company at Hoang Dieu Port One Member Co., Ltd.	85.71%
115	69/NQ-CHP	7/31/2024	On reappointment of staff	100%

116	70/NQ-CHP	01/08/2024	On the plan to transfer investment capital at Vietnam Maritime Commercial Joint Stock Bank	85.71%
117	71 /NQ-CHP	08/08/2024	On the signing of the 2024 contract between Port of Hai Phong Joint Stock Company and VIMC Container Transport Joint Stock Company	100%
118	72/NQ-CHP	08/08/2024	On approval of completed project settlement for Project to purchase 02 container forklifts at Tan Vu Terminal	100%
119	73/NQ-CHP	12/8/2024	Regarding the acceptance of donated assets for the "Automatic container status inspection system at Tan Vu Terminal" (Checkpoint No. 1 and No. 3)	85.71%
120	74/NQ-CHP	August 14, 2024	Regarding the approval of the plan and budget for the relocation of 04 Tukan cranes from Hoang Dieu Port to Chua Ve Terminal and Lach Huyen Port	85.71%
121	75/NQ-CHP	August 15, 2024	On approving the plan to select a contractor to move 04 Tukan cranes from Hoang Dieu Port to Chua Ve Terminal and Lach Huyen Port	85.71%
122	76 /NQ-CHP	August 14, 2024	Regarding the approval of the estimate (construction design implemented after the basic design) Item: Power supply system of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
123	77/NQ-CHP	August 15, 2024	On signing the principle contract between Port of Hai Phong Joint Stock Company and Hai Phong Port Technical Training One Member Co., Ltd.	85.71%
124	78/NQ-CHP	August 15, 2024	Regarding the approval of the results of the evaluation of the consulting documents for Package TV42: Construction supervision consultancy for the remaining construction items of the Project under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong	85.71%

			International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
125	80/NQ-CHP	August 19, 2024	The suspension of the investment and construction Project: "Renovation of Operations Office at No. 8A Tran Phu"	100%
126	81/NQ-CHP	8/20/2024	On the announcement of the audited Semi-annual Financial Report 2024 of Port of Hai Phong Joint Stock Company	100%
127	82 /NQ-CHP	August 28, 2024	On approving the Business Production Plan for the third quarter of 2024	85.71%
128	83 /NQ-CHP	August 29, 2024	On the approval of the contractor selection results and contract content "Package TV40: Consulting on Environmental Monitoring and Supervision during the Construction Phase - Phase 2" of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
129	8 4/NQ-CHP	August 29, 2024	On approval of bid package estimates and bid package prices of Package XL01: Construction of power supply system under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.42%
130	8 5/NQ-CHP	August 30, 2024	On approving the results of the Evaluation of the Consulting Documents for Package XL01: Construction of the power supply system under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
131	8 6/NQ-CHP	August 30, 2024	Regarding the approval of the package price and contract of package TV42: Construction supervision consultancy for the remaining construction items of the Project the Investment and	85.71%

			Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
132	87/NQ-CHP	04/09/2024	Regarding the Approval of Adjustments to the Work Volume Value and the Addition of the Arising Work Volume Value Outside the Scope of Work Items in the EC Package Contract (First Adjustment) under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.42%
133	88/NQ-CHP	9/13/2024	Regarding the adjustment of the investment policy of the construction investment project "Office building at Lot 15 Le Hong Phong Street, Dang Lam Ward, Hai An District, Hai Phong City"	85.71%
134	89/NQ-CHP	9/16/2024	Regarding the Approval of the Cost Estimates for Non-Consulting Services; the Package Cost Estimate; and the Plan for Implementing Construction Insurance during the construction of the remaining work items under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.42%
135	90/NQ-CHP	9/16/2024	Meeting on September 9, 2024 of the Company's Board of Management on the restructuring of the business and customer care systems and the policy of establishing a Customer Service Center	100%
136	91 /NQ-CHP	9/19/2024	Regarding the approval of the contract for Package XL01: Construction of the power supply system under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International	71.42%

			Gateway Port (at Lach Huyen Port Area), Hai Phong city	
137	92/NQ-CHP	9/23/2024	Regarding the appointment of a representative of Port of Hai Phong's capital at Smart Logistics Service Company Limited (Hai Phong)	100%
138	93/NQ-CHP	9/23/2024	On reappointment of staff	100%
139	94/NQ-CHP	9/23/2024	On personnel work at the Legal and Planning Department and Internal Audit Department	100%
140	95/NQ-CHP	9/27/2024	Regarding the approval of the appendix to the contract for design and construction of the EC Package: Survey of the entire project; design and construction of the wharf, dredging, embankment behind the bridge, leveling, and road in step 1 of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city (Contract Appendix No. 04)	100%
141	96/NQ-CHP	September 30, 2024	Regarding the update of the bidding package price, adjustment of technical criteria and approval of the evaluation results of the consultation documents for Package TB03: Equipping 50 tractors and semi-trailers for the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
142	97/NQ-CHP	10/01/2024	On the reappointment of the Corporate Governance Officer	85.71%
143	98/NQ-CHP	10/02/2024	Regarding the Approval of Tasks, Cost Estimates; Package Cost Estimates; and the Plan for Conducting Surveys to Create Depth Charts and Detect Obstacles in the Water Area in Front of Berth No. 3 under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%

144	99/NQ-CHP	10/02/2024	On Regarding the Approval of Contractor Selection Results and the Content of the Contract: “Package: Survey to Create Depth Charts and Detect Obstacles in the Water Area in Front of Berth No. 3” under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	57.14%
145	100/NQ-CHP	10/07/2024	Regarding the Establishment of the Internal Audit Team At Hai Phong Tugboat and Transport Joint Stock Company	100%
146	101/NQ-CHP	10/10/2024	Regarding the Approval of the TB03 Package Contract: Procurement of 50 tractors and Semi-Trailers under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.42%
147	102 /NQ-CHP	10/11/2024	Regarding Personnel Work at the Company Office, including the following contents:	
			- Mobilization and appointment of staff	85.71%
			- Implement the appointment process of 01 Deputy Chief of Office	71.42%
148	103/NQ-CHP	10/14/2024	Regarding the Approval of Cost Estimates for Activities of the State Inspection Council for Construction Project Acceptance: (Projects Inspected by the State Inspection Council) under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
149	104/NQ-CHP	10/15/2024	Regarding the plan to mitigate and repair losses to equipment and vehicles caused by the impact of storm No. 3 (storm Yagi) at Tan Vu Terminal	71.42%

150	105/NQ-CHP	10/16/2024	Regarding the approval of the adjustment of the Contractor Selection Plan and approval of the Online Bidding Documents (E-HSMT) for the package of Moving 04 Tukan cranes under the category Moving 04 Tukan cranes from Hoang Dieu Port to Chua Ve Terminal and Lach Huyen Terminal	71.42%
151	106/NQ-CHP	10/17/2024	Regarding the approval of the evaluation results of the consultation dossier for Package TB02: Equipping 02 RSD forklifts and 01 empty container handler for the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.42%
152	107/NQ-CHP	10/23/2024	On the disclosure of the 3rd Quarter Financial Report of 2024 of Port of Hai Phong Joint Stock Company	71.42%
153	108 /NQ-CHP	10/30/2024	<p>The meeting of the Board of Management of the Company on October 28, 2024, includes the following contents:</p> <ul style="list-style-type: none"> <li>- Business results in the third quarter of 2024, the first 9 months of 2024 and business plan in the fourth quarter of 2024</li> <li>- Project to build a green port in the period 2024-2030 at Port of Hai Phong Joint Stock Company</li> <li>- Implement contract No. 01/CHP-L&amp;D/2023 on purchasing 05 specialized tractor trucks and semi-trailers</li> <li>- Approval of the results of the review and supplementation of the planning for leadership and management positions for the periods 2021–2026 and 2026–2031 at party cells under the Port of Hai Phong Party Committee.</li> <li>- Reorganize the business system, customer care and deploy the establishment of a Customer Service Center at Port of Hai Phong Joint Stock Company.</li> <li>- Restructuring plan of Hai Phong</li> </ul>	100%

			Port Tug and Transport Joint Stock Company to ensure effective business operations upon relocating Hoang Dieu Port and the next phase	
154	10 9/NQ-CHP	10/31/2024	On the appointment of Deputy Chief of Office -Port of Hai Phong Joint Stock Company	85.71%
155	110/NQ-CHP	11/01/2024	Regarding the addition of subcontractors for construction of package XL02 - the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
156	111/NQ-CHP	11/04/2024	On approving the Outline of tasks, cost estimates for consulting; Bidding package estimates and Implementation plan for the Oil Spill Response Plan under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
157	112/NQ-CHP	11/04/2024	On approving the contractor selection results and contract content of "Package TV39: Consulting on preparing documents for environmental licensing - phase 1" of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
158	113/NQ-CHP	11/06/2024	Regarding the contract negotiation results of Package TB02: Equipping 02 RSD forklifts and 01 empty container handler for the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	71.42%
159	114/NQ-CHP	11/08/2024	Regarding the addition of subcontractors for construction of package XL02 under the Investment and Construction	100%



			Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
160	115/NQ-CHP	11/10/2024	Regarding the plan to lend Hoang Dieu Port One Member Co., Ltd. 01 set of slewing ring bearings to repair for the Tukan 04	83.33%
161	116/NQ-CHP	11/08/2024	Regarding the approval of the contractor selection results and contract content of Package TB02: Equipping 02 RSD forklifts and 01 empty container handler for the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
162	117/NQ-CHP	11/10/2024	On signing agreements related to leasing locations to implement investment projects to establish joint venture companies for warehouse and logistics services business in Cat Hai district, Hai Phong city	85.71%
163	118/NQ-CHP	11/11/2024	On personnel work at the Joint Venture Company at Lach Huyen area	100%
164	119/NQ-CHP	11/13/2024	Approval of the tasks, cost estimates, package estimates, and implementation plan for installing D100 electronic water meters for clean water supply at Berths No. 3 and No. 4 of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
165	120/NQ-CHP	11/14/2024	About personnel matters at Customer Service Center - Port of Hai Phong Joint Stock Company	100%
166	121/NQ-CHP	11/15/2024	Approval of the contractor selection results and contract terms for "Package PTV03: Construction Insurance During the Implementation of Remaining Project Components" under the Investment and Construction Project of Container Berths No. 3	85.71%

			and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
167	122/NQ-CHP	11/15/2024	Approval of the adjustments to the construction drawing design and cost estimates for the internal roads in the Main Gate area, under the "Road-Yard EC Package" of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
168	123/NQ-CHP	11/15/2024	Regarding the personnel planning of Hai Phong Port Joint Stock Company for the periods 2021–2026 and 2026–2031.	100%
169	124/NQ-CHP	11/19/2024	Approval of the capital transfer plan at VIMC Logistics Joint Stock Company	85.71%
170	125/NQ-CHP	11/22/2024	Approval of tasks, cost estimates, package estimates, and implementation plans for security services to oversee 08 RTG equipment units at Berths No. 3 and No. 4 under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
171	126 /NQ-CHP	11/22/2024	Approval of construction drawing designs and cost estimates for the additional technology trench at the container yard under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
172	127/NQ-CHP	11/28/2024	Approval of the supplementary contract appendix for design and construction work under Package EC, including project surveying, design, construction of quay bridges, dredging, revetment work, land reclamation, and internal roads and yards (Appendix No. 05) under the Investment and Construction Project of Container	100%

			Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
173	128/NQ-CHP	11/28/2024	Approval of contractor selection results and contract terms for “Package: Installation of D100 electronic water meters for clean water supply at Berths No. 3 and No. 4” under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
174	129/NQ-CHP	11/29/2024	Appointment of a representative for Hai Phong Port Joint Stock Company’s capital share at the Joint Venture Company at Lach Huyen Area	100%
175	130/NQ-CHP	11/29/2024	Issuance of the procedure for agreeing to terminate labor contracts at Port of Hai Phong Joint Stock Company.	57.14%
176	131/NQ-CHP	11/30/2024	Approval of contractor selection results and contract terms for “Package TV43: Development of an Oil Spill Response Plan” under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
177	132 /NQ-CHP	11/30/2024	Approval of contractor selection results and contract terms for “Package PTV04: Security services for 08 RTG equipment units at Berths No. 3 and No. 4, Lach Huyen” under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
178	133/NQ-CHP	12/04/2024	Appointment of representatives to join the Board of Directors and Supervisory Board of Hai Phong Maritime Investment and Trading Joint Stock Company for the term of 2024-2029	85.71%

179	134/NQ-CHP	12/04/2024	Amendments and supplements to the internal spending regulations of Port of Hai Phong Joint Stock Company	57.14%
180	135/NQ-CHP	12/05/2024	Approval of tasks, cost estimates, package estimates, and implementation plans for surveying, mapping, and creating 1/2000 cadastral maps for the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
181	136/NQ-CHP	12/05/2024	Approval of tasks, cost estimates, package estimates, and implementation plans for the acceptance and commissioning of a 22kV underground cable supplying electricity to Berths No. 3 and No. 4, Lach Huyen, for the period 2023–2025 under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
182	137/NQ-CHP	12/05/2024	On approving the adjustment of detailed design and cost estimate of information technology system under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
183	138/NQ-CHP	12/05/2024	Personnel matters at the Joint Venture Company at Lach Huyen Area	100%
184	139/NQ-CHP	06/12/2024	Approval of contractor selection results and contract terms for “Package TV44A: Surveying and mapping 1/2000 cadastral maps” under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
185	140/NQ-CHP	06/12/2024	Approval of contractor selection results and contract terms for	85.71%

			“Package TV44B: Verification and acceptance of cadastral map excerpts” under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
186	141/NQ-CHP	12/09/2024	Results of key personnel recruitment at the Joint Venture Company at Lach Huyen Area	71.42%
187	142/NQ-CHP	12/09/2024	Personnel matters at the Customer Service Center of Port of Hai Phong Joint Stock Company	71.42%
188	143/NQ-CHP	12/09/2024	Approval of the investment proposal report for the project to upgrade the Hai Phong navigational channel, from the upstream of Nam Hai Dinh Vu Port to the upstream of Dinh Vu Port, and the expansion of the existing turning basin	71.42%
189	144/NQ-CHP	10/12/2024	Extension of the forklift rental contract E102 between Port of Hai Phong Joint Stock Company and Hoang Dieu Port LLC.	83.33%
190	145/NQ-CHP	10/12/2024	Approval of contractor selection results and draft contracts for “Package PTV05: Acceptance and commissioning of the 22kV underground cable supplying electricity to Berths No. 3 and No. 4, Lach Huyen, for the period 2023–2025” under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
191	146/NQ-CHP	10/12/2024	Approval of tasks, cost estimates, package estimates, and implementation plans for customs clearance and registration services for Package TB01 under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%

192	147/NQ-CHP	10/12/2024	Approval of the economic-technical report and implementation plan for the procurement of 03 automatic gantry cranes for container handling at Tan Vu Terminal	71.42%
193	148/NQ-CHP	12/13/2024	Approval of the supplementary construction contract appendix for Package XL02, covering internal road construction, administrative buildings, worker rest facilities, workshops, crane bridges, gates, fences, fire prevention systems, and other infrastructure components (Appendix No. 01) under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
194	150 /NQ-CHP	12/16/2024	Approval of contractor selection results and draft contracts for relocating 04 Tukan cranes from Hoang Dieu Port to Chua Ve Terminal and Lach Huyen Port	71.42%
195	151/NQ-CHP	12/16/2024	On Approval of contractor selection results and contract terms for “Package TV45: Customs clearance and registration services for Package TB01” under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	85.71%
196	152/NQ-CHP	12/16/2024	Amendments and supplements to Port of Hai Phong Joint Stock Company’s Information Disclosure Regulations	85.71%
197	154/NQ-CHP	12/17/2024	Signing of a framework contract for medical services in 2025	71.42%
198	155/NQ-CHP	12/17/2024	Amendments and supplements to the incentive regulations for emulation movement at Port of Hai Phong Joint Stock Company	85.71%
199	156/NQ-CHP	12/17/2024	Adjustment of the 2024 business plan for Hoang Dieu Port One Member Co., Ltd.	57.14%

200	157/NQ-CHP	12/17/2024	Proposal for reducing the charter capital of Hoang Dieu Port One Member Co., Ltd.	71.42%
201	158/NQ-CHP	12/20/2024	Personnel matters in the Business Department - Port of Hai Phong Joint Stock Company	85.71%
202	159/NQ-CHP	12/20/2024	Amendments and supplements to external relations incentive policies of Port of Hai Phong Joint Stock Company	71.42%
203	160/NQ-CHP	12/25/2024	Meeting on December 23, 2024, of the Company's Board of Management, including the following items: - Projected business results for 2024, business plan for 2025, and the performance of BSC-KPI targets in 2024 - Construction progress of May Chai and Nguyen Trai bridges and their impact on the business operations of of Hoang Dieu Port. - Authority to decide on signing the lease agreement for operation between Port of Hai Phong Joint Stock Company and the Joint Venture company at Lach Huyen area. - Policy to implement the reappointment process for the General Director position of Port of Hai Phong Joint Stock Company - Other contents	100%
204	161/NQ-CHP	12/26/2024	Approval of Addendum No. 02 to the contract for "Package TV18: Preparation of construction drawings and cost estimates for the remaining construction items (excluding the EC package) and office furniture items" under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
205	162/NQ-CHP	12/26/2024	Approval of the change in product and equipment codes of Aruba, Synology, and Ares under the PC package of the Investment and	100%

			Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	
206	163/NQ-CHP	12/26/2024	Approval of the final settlement of investment capital for the completed project: Upgrading and replacing Wi-Fi network equipment and VMC devices installed on lifting vehicles at Tan Vu Terminal	85.71%
207	164/NQ-CHP	12/27/2024	Issuance of regulations for transferring, selling, and liquidating materials, spare parts, handling tools, and fixed assets at Port of Hai Phong Joint Stock Company	71.42%
208	165/NQ-CHP	12/30/2024	Approval of Addendum No. 02 to the construction contract for "Package XL02: Construction and installation of internal road infrastructure, administration building, workers' dormitory, warehouse, workshop and gantry crane, gate fencing, fire protection system, and auxiliary infrastructure" under the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
209	166/NQ-CHP	12/30/2024	Approval of additional construction drawing design and Estimate of the Fence and traffic road items behind the Port serving phase 1 operation of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city	100%
210	167/NQ-CHP	12/30/2024	Approval of adjustments to construction drawings and cost estimates for the surface water drainage system under the EC package of the Investment and Construction Project of Container Berths No. 3 and 4 of Hai Phong International Gateway Port (at	100%



			Lach Huyen Port Area), Hai Phong city	
211	168/NQ-CHP	12/27/2024	Continuation of asset depreciation for Berths No. 4 and No. 5 at Chua Ve Terminal	85.71%
212	169/NQ-CHP	12/31/2024	Issuance of the Shareholder Information Management Regulations of Port of Hai Phong Joint Stock Company	100%
213	170/NQ-CHP	12/31/2024	Signing of the 2025 Annual Contract	100%
214	171/NQ-CHP	12/31/2024	Establishment of an Appraisal Team for tasks related to the Hai Phong navigational channel upgrade project from the upstream of Nam Hai Dinh Vu Port to the upstream of Dinh Vu Port and the expansion of the existing turning basin	100%

### III. Board of Supervisors

#### 1. Information about members of Board of Supervisors

No.	Member of Board of Supervisors	Position	Start/End Date as a Member of the Board of Supervisors	Professional qualifications
<b>Before April 15, 2024</b>				
1	Dao Thi Thu Ha	Prefect	June 26, 2019 April 15, 2024	Master of Economic Management, Bachelor of Economics majoring in Finance and Banking, Bachelor of International Relations majoring in International Economic Relations, Bachelor of English, Accountant Certificate from the Ministry of Finance
2	Nguyen Thi Hang	Board Member	June 26, 2019	Bachelor of Economics - Major in Finance and Banking
3	Dong Xuan Khanh	Board Member	April 29, 2021	BA in Chinese Studies, MA in International Relations
<b>From April 15, 2024</b>				
1	Tran Thi Thanh Hai	Head	April 15, 2024	Bachelor of Economics - Major in Accounting
2	Nguyen Thi Hang	Board Member	April 15, 2024	Bachelor of Economics - Major in Finance and Banking

3	Dong Xuan Khanh	Board Member	April 15, 2024	BA in Chinese Studies, MA in International Relations
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## 2. Board of Supervisors Meetings

STT	Member of Board of Supervisors	Number of meetings attended	Meeting attendance rate	Voting ratio	Reason for not attending the meeting
<b>Before April 15, 2024</b>					
1	Dao Thi Thu Ha	2	100 %	100%	
2	Nguyen Thi Hang	2	100 %	100%	
3	Dong Xuan Khanh	2	100 %	100%	
<b>From April 15, 2024</b>					
1	Tran Thi Thanh Hai	5	100 %	100%	
2	Nguyen Thi Hang	5	100 %	100%	
3	Dong Xuan Khanh	5	100 %	100%	

## 3. Supervisory Activities of the Board of Supervisors over the Board of Management, Executive Board, and Shareholders

The Board of Supervisors consists of three members: 01 Head of the Board working full-time, 02 members working part-time. The Supervisory Board has exercised its powers and duties to oversee the Board of Management, the Executive Board, and other tasks in accordance with current laws, the Company Charter, and the Company's internal regulations. Key activities of the Board of Supervisors include:

- Monitoring the implementation of the General Meeting of Shareholders' resolutions; overseeing the Board of Management and the Company's General Director in fulfilling their rights, obligations, and responsibilities as defined by the Charter, internal regulations, and current laws. The Board of Supervisors also monitors the Board of Directors' execution of directives from the General Meeting of Shareholders and the General Director's implementation of directives from the Board of Management, providing evaluations and appropriate recommendations;

- Participating in Board of Management's meetings; supervising and providing opinions on matters under the Board of Management's jurisdiction submitted by the General Director for consideration;

- Reviewing the validity and legality of decisions issued by the Board of Management, the General Director, and other members of the Executive Board; examining the reasonableness, legality, transparency, and prudence in managing and operating business activities, including accounting, statistics, and quarterly financial reporting systems;

- Verifying the completeness, legality, and accuracy of the 2023 Financial Statements, the 2024 Semi-Annual Financial Statements, the 2024 Quarterly Financial Statements, and other reports from the Board of Management and the General Director as regulated;

- Conducting inspections to evaluate the effectiveness of the internal control system and risk management in areas such as governance, finance, business operations, investments,

cost management, and salary administration. The Supervisory Board carried out four quarterly inspections during the year;

- Monitoring the implementation of recommendations made by the Board of Supervisors; overseeing the execution of audit and inspection conclusions from ministries, sectors, and other authorized units;

- Reviewing contracts and transactions with related parties under the approval authority of the Board of Management;

- Examining accounting, investment, and other management-related documents submitted to the Board of Management for approval;

- Supervising the preparation and organization of the 2024 Annual General Meeting of Shareholders;

- Providing evaluations and advisory opinions upon request by the Board of Management or General Director on governance and operational matters.

#### **4. Coordination Between the Board of Supervisors and the Board of Management, Executive Board, and Other Managerial staff**

The Board of Supervisors closely collaborated with the Board of Management and the General Director to carry out its assigned duties. The Board of Management and General Director facilitated the Board of Supervisors' activities by providing complete information and documentation related to the Company's operations. The Board of Supervisors was invited to participate in all Board of Management's meetings, Company briefings, and other relevant meetings.

Summary reports and feedback from the Board of Supervisors regarding inspections, management oversight, financial management, payment capabilities, internal controls, accounting practices, and periodic financial reporting were submitted to the Board of Management and the Executive Board. Recommendations from the Board of Supervisors were generally acknowledged and adjusted by the Board of Management and Executive Board.

Overall, the coordination between the Board of Supervisors, Board of Management, Executive Board, and other managers was serious and effective.

#### **5. Other activities of the Board of Supervisors**

In 2024, the Board of Supervisors held seven meetings. Additionally, the Board of Supervisors utilized platforms such as Zalo and email for frequent communication and discussions regarding issues related to the Board of Supervisors and the Company. The Board of Supervisors adhered to legal regulations, the Company Charter, its activity regulations, and activity plan in 2024 of the Board of Supervisors.

Beyond contents discussed in the meetings, the Board of Supervisors reviewed consultation requests from the Board of Management and provided timely feedback to ensure that resolutions, decisions, and activities implemented by the Board of Management and the

General Director complied with legal and internal regulations, thereby minimizing risks and enhancing operational efficiency across all areas of the Company's activities.

#### IV. General Director and Deputy General Directors

STT	Information	Date of birth	Professional qualifications	Appointment Date	Dismissal Date
1	Nguyen Tuong Anh	April 7, 1974	Marine Transport Economics Engineer, Master of Economics	July 11, 2019 (effective from February 1, 2020)	
2	Chu Minh Hoang	February 8, 1974	Machinery Engineer	July 22, 2020	
3	Ha Vu Hao	October 7, 1977	Master of Engineering, Machinery Engineer, Bachelor of English, Bachelor of Business Administration	July 22, 2020	
4	Ngo Trung Hieu	August 15, 1981	Machinery Engineer, Bachelor of Laws	July 22, 2020	January 10, 2025

#### V. Chief Accountant

Full name	Date of birth	Professional qualifications	Appointment Date
<b>Before April 15, 2024</b>			
Tran Thi Thanh Hai	December 27, 1970	Bachelor of Economics - Accounting	July 1, 2019
<b>From April 15, 2024</b>			
Dao Thi Thu Ha	December 4, 1977	Master of Economic Management, Bachelor of Economics majoring in Finance and Banking, Bachelor of International Relations majoring in International Economic Relations, Bachelor of English, Accountant Certificate from the Ministry of Finance	April 15, 2024

#### VI. Training on corporate governance

Training on corporate governance attended by members of the Board of Management, members of the Board of Supervisors, the General Director, other managers, the Corporate Governance Officer, and the Company Secretary in 2024

STT	Course content	Subjects participated
1	Improve labor productivity	Board of Management , Internal Audit Department

2	Plan and organize work effectively	Board of Supervisors, Board of Management, Internal Audit Board, Corporate Governance Officer, Company Secretary
2	Internal Training: Document Drafting Skills	Member of Executive Board, Internal Audit Board
3	Vertical internal training, topic "Cost control"	Member of Executive Board, Internal Audit Board
4	Internal training - Develop annual internal audit plan	Member of Executive Board, Internal Audit Board

## **VII. List of Related Parties of the Public Company and Transactions with Related Parties**

### **1. List of Related Parties of the Company**

*The detailed list is provided in Appendix 01 attached to the Governance Report.*

### **2. Transactions Between the Company and Its Related Parties; or Between the Company and Major Shareholders, Insiders, and Related Parties of Insiders**

*The transaction list is provided in Appendix 02 attached to the Governance Report.*

### **3. Transactions Between Insiders of the Listed Company or Related Parties of Insiders and Subsidiaries or Entities Controlled by the Listed Company**

*The transaction list is provided in Appendix 03 attached to the Governance Report.*

### **4. Transactions Between the Company and Other Parties**

*The transaction list is provided in Appendix 04 attached to the Governance Report.*

## **VIII. Stock Transactions by Insiders and Related Parties of Insiders**

### **1. List of Insiders and Related Parties of Insiders**

*The detailed list is provided in Appendix 05 attached to the Governance Report.*

### **2. Transactions of Insiders and Related Parties of Insiders Concerning the Shares of the Listed Company**

*The detailed list is provided in Appendix 06 attached to the Governance Report.*

## **IX. Other issues**

- Vietnam Maritime Corporation – JSC (a major shareholder holding 92.56% of the charter capital at Port of Hai Phong) has changed its representative for its capital portion at Port of Hai Phong and proposed candidates for the Board of Management and Board of Supervisors for the 2024–2029 term.

- Port of Hai Phong has undergone personnel changes in its Board of Management, Board of Supervisors, and Executive Board.

- The 2024 Annual General Meeting of Shareholders approved a policy to lease and operate port infrastructure formed from the Investment and Construction Project of Container

Berths No. 3 and 4 of Hai Phong International Gateway Port (at Lach Huyen Port Area), Hai Phong city, and other assets of Port of Hai Phong.

- Port of Hai Phong has selected UHY Auditing and Consulting Co., Ltd. to conduct the review of its semi-annual financial statements and the audit of its 2024 annual financial statements.

- Port of Hai Phong has adjusted its business lines and amended the Company Charter following approval by the General Meeting of Shareholders.

- Port of Hai Phong has completed procedures to adjust the type of securities for shareholders holding restricted transferable shares that met the conditions for adjustment in 2024.

- Port of Hai Phong paid its 2023 dividends in cash on June 28, 2024, at a rate of 4% per share.


- Port of Hai Phong decided to reduce the charter capital of its subsidiary, Hoang Dieu Port One-Member LLC, to facilitate the transfer of 4 Tukan cranes to Port of Hai Phong JSC.

- Port of Hai Phong has decided to divest its entire investment in Saigon Port Logistics JSC and VIMC Logistics JSC, completing the transfer of its capital contribution at Maritime Commercial Joint Stock Bank (MSB).

- Port of Hai Phong participated in the establishment of two joint ventures with foreign investors under a limited liability company model and nominated members from the Board of Management and Executive Board of the company to participate in the Members' Council of the joint ventures.

- Insiders and related parties of insiders at Port of Hai Phong completed transactions to sell PHP securities in 2024.

Sincerely yours,

*Recipient:* 

- As per;
- Archived: Clerical assistant,  
Secretary to the Board of Management.



**Pham Hong Minh**