



**PORT OF HAI PHONG JOINT STOCK COMPANY**

Address: 8A Tran Phu Street, May To Ward, Ngo Quyen District, Hai Phong City, Vietnam

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Tax Code: 0200236845

Hai Phong, 1<sup>st</sup> June, 2023

**INVITATION LETTER  
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2023  
(Online Meeting)**

**Dear Shareholders of Port of Hai Phong Joint Stock Company**

The Management Board of Port of Hai Phong JSC is pleased to invite you to the Annual General Meeting of Shareholder 2023, with the following details:

**1. Time, venue and participants**

- Time: **08:00 a.m Thursday, June 29<sup>th</sup> 2023**
- Venue: **Meeting Hall - Port of Hai Phong Head Office**

(No. 8A Tran Phu, May To Ward, Ngo Quyen District, Hai Phong City)

Shareholders will attend the meeting via 2023 General Online Meeting of Shareholders at website <https://ezgsm.fpts.com.vn> with username and password enclosed with Invitation Letter.

- Participants: Those who are recorded in the list of shareholders of Port of Hai Phong JSC closed on **29<sup>th</sup> May 2023**.

**2. Agenda and documents for the General Meeting of Shareholders**

Details of the content, agenda and documents of the General Meeting are posted on the website Port of Hai Phong Joint Stock Company at the link <http://haiphongport.com.vn> (Investor Relations/General Meeting of Shareholders).

**3. Registration time, attendance confirmation**

Kindly register to access website <https://ezgsm.fpts.com.vn> to attend the General Online Meeting of Shareholders by login information at Invitation letter.

Kindly register to attend the meeting at website <https://ezgsm.fpts.com.vn> **before 29<sup>th</sup> June 2023**. Information, register instruction for 2023 General Online Meeting of Shareholders System at website <https://ezgsm.fpts.com.vn> are stated at Guideline for attending the Annual General Meeting of Shareholder 2023, which is posted on the website <http://haiphongport.com.vn>.

**4. Authorization to attend meeting**

Shareholders who cannot attend the meeting may appoint Mr. Pham Hong Minh - Chairman of Management Board of Port of Hai Phong or another individual/organization to act as your proxy and attend the meeting. Please kindly fill in the Proxy Form at website <https://ezgsm.fpts.com.vn> and send the signed Proxy Form (*Kindly refer to Proxy Form enclosed herewith*) to Organizing Board of General Meeting of Shareholders of Port of Hai Phong - No. 8A Tran Phu, May To Ward, Ngo Quyen District, Hai Phong **before 29<sup>th</sup> June 2023**.

**5. Voting**

Shareholders process your voting right at website <https://ezgsm.fpts.com.vn>.

Kindly follow the Guideline for attending the Annual General Meeting of Shareholder 2023 for a success meeting.

Sincerely yours./.

**R.S.V.P:**

- Mr. Tran Van Hoan - 0936.647.769
- Mrs Nguyen Thi Ha Phuong – 0942.608.017
- Telephone: 0225.3652192 - Fax: 0225.3652192.

**PP. MANAGEMENT BOARD  
CHAIRMAN**



**Pham Hong Minh**